

# Undergraduate Engineering Advising Form

Name: \_\_\_\_\_  
Student Number: \_\_\_\_\_  
Advisor: \_\_\_\_\_  
Email: \_\_\_\_\_@jagmail.southalabama.edu  
Phone Number: \_\_\_\_\_  
Anticipated Graduation Date: \_\_\_\_\_  
Current Address: \_\_\_\_\_  
\_\_\_\_\_

Forms must be completed PRIOR to your advising appointment. Completed forms are to be submitted to your advisor at the time of your appointment. If you do not have your advising form completed you will not be seen for advising until the appointed dates for late advising.

Advising forms must be signed by student and advisor and returned to your department office for registration clearance procedures. Failure to register for classes approved by your advisor could result in a delay in your graduation or course credit on your transcript that doesn't count toward your major.

**Do you have any current scholarships?**

\_\_\_\_\_  
\_\_\_\_\_

**Have you received an internship or co-op?**

Yes No Company/Date: \_\_\_\_\_

**Are you currently working?** Yes No

Hours per week: \_\_\_\_\_ Where: \_\_\_\_\_

**Student Responsibility:** The University of South Alabama will endeavor to provide timely and accurate advisement. However, students are ultimately responsible for selecting and registering for courses, meeting course pre-requisites and graduation requirements, and adhering to University policies and procedures.

I have read and I understand the university policy on student responsibility and advising.

**Have PCS requirements been met?**

Yes No

**Are you on track with Milestones?**

Yes No

Current Courses: Fall Spring Summer: \_\_\_\_\_

Dept.	Course #	Course Title	Credit Hours
Total Hours			

Proposed Courses: Fall Spring Summer \_\_\_\_\_

Dept.	Course #	Course Title	Credit Hours
Total Hours			

Term: \_\_\_\_\_ Year: \_\_\_\_\_

Dept.	Course #	Course Title	Credit Hours
Total			

Comments/Changes to Proposed Course Schedule:

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

**Registration PIN:** \_\_\_\_\_

Student's Signature Date

Advisor's Signature Date